



CARROLL COUNTY RECREATION DEPARTMENT

1201 Newnan Road • Carrollton, Georgia 30116

Phone: 770.830.5902 • Fax: 770.214.3126

www.carrollcountyga.com/345/sports

TRENT T. NORTH GYMNASIUM, MEETING ROOMS & PAVILION – RENTAL FEES

Carroll County Recreation's facilities are available for rental. The fees listed below are established for short term rentals. For long term rentals, the Director of Recreation will establish an appropriate fee. All rentals are subject to availability, first come-first served basis, and will always yield to recreation activities.

- Some rentals may require a deposit
- 10% of any fee(s) are subject to forfeiture rain or shine due to staffing, utilities, equipment and other costs associated with every rental.
 - Event Cancellations: Deposits and fees will be refunded under the following formula:
 - 90% if cancellation more than 21 days prior to event
 - 50% if cancellation 10 to 20 days prior to event
 - 25% if cancellation four to nine days prior to event
 - 100% of the deposits and fees will be forfeited if cancellation of the event is made zero to three days prior to the event.
- Pavilions and rooms are available at no charge for Carroll County Recreation team parties but remain subject to availability and must be secured with deposit and rental contract.
- All trash and clean up is responsibility of renter.
- Alcohol is PROHIBITED on recreation property.
- Use of tobacco and vaping is prohibited.
- Use of facilities not listed below must be discussed with the Director of Recreation. Special accommodations may be made and consideration given at Director's discretion.

TRENT T. NORTH GYMNASIUM

- Multi-Purpose Room at Trent T. North Gymnasium
 - \$25 per hour
 - \$150 per day (8 hours)
- Trent T. North Gymnasium
 - \$35 per hour / per court
 - \$250 per day / per court (8 hours)
- Supervisor – \$15 per hour (when applicable)

PAVILION RENTAL FEES

- Outdoor Pavilions
 - \$10 per hour
 - \$60 per day (8 hours)
- Supervisor – \$15 per hour (when applicable)

The Carroll County Recreation Department reserves the right to cancel usage of facility if, in the sole discretion of the Department, the facility is needed for governmental purposes or in the event of a natural or man made disaster, or pandemic event, or other emergency. The Department, upon cancellation, will return all deposits and fees.

(All non-profit organizations must submit proof of Georgia Federal tax exempt status.)



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MEETING ROOMS & PAVILION – RENTAL AGREEMENT

NAME:
ORGANIZATION:
ADDRESS:
CITY/STATE/ZIP:
CONTACT NUMBER:
DATE(S) OF EVENT:
TIME OF EVENT:
TYPE OF EVENT (birthday party, club meeting, group meeting, etc):
LOCATION OF RENTAL (gymnastics, gymnasium or pavilion):
RENTAL FEES:
PAYMENT METHOD:
DEPOSIT REQUIRED (YES - NO):
DEPOSIT AMOUNT (IF REQUIRED):
PAYMENT METHOD:
CANCELLATION INFORMATION
CANCELLATION REASON:
CANCELLATION DATE:
DEPOSIT REFUND AMOUNT:

This agreement is not binding upon the Carroll County Recreation Department unless the Renter/ Occupant has signed it; paid in full all deposits and fees, and signed by the designate representative of the Department.

Please bring all forms and fees by our office or mail all forms and fees to the address listed below:

Carroll County Recreation
1201 Newnan Road
Carrollton, Georgia 30116
770-830-5902



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MEETING ROOMS & PAVILION – RENTAL CONDITIONS

___ I understand that all deposits (if needed) and rental fees are required to be paid at the time of reservation. Payments may be made by cash, credit card or personal check. All fees will be deposited at the time of reservation. Deposits will be held until final inspection. The Carroll County Recreation Department reserves the right to cancel the scheduled event.

___ I understand and assume full responsibility for any damages to the facility and or equipment in the facility during the hours of my scheduled event. I further understand that in the event damages do occur and said damages exceed the amount of deposit for same, I will be required to reimburse the Recreation Department within three business days after being presented with an itemized invoice for said damages.

___ I understand that all renter's/occupant's property must be removed from the facility at the time the facility is vacated. I understand that under no conditions are FOG machines allowed. I further understand that no objects are to be hung from the ceiling and that the throwing of rice, bird seed, or any foreign objects within the facility is strictly prohibited. I understand that the facility is a no smoking facility. I understand that the Carroll County Sheriff's Department has the authority to terminate the event should said event become unruly.

___ I understand that all music including live bands, will only be played inside the building and that no speakers will be situated in a manner that projects the sound outside of the facility. I further agree to abide by the City of Carrollton Noise Ordinances.

___ Deposit Forfeitures: Deposits will be refunded in full within fourteen (14) business days under the following conditions: No damages are sustained to the facility or to any property within the facility belonging to the department. Renter/Occupant did not exceed times specified for the event.

___ Carroll County Sheriff's Deputies may be required throughout all functions when desired by the renter. No other authority shall be used in conjunction with an event and the cost is the sole responsibility of the renter.

___ I understand the Carroll County Recreation Department and Carroll County, Georgia, its Board of Commissioners, elected and appointed officials, employees, and agents, and their successor or assigns are not responsible for the loss of or damages to any equipment, supplies or property belonging to the Renter/Occupant or attendees.

___ To the fullest extent permitted by law, the Renter/Occupant shall indemnify and hold harmless the Carroll County Recreation Department and the Carroll County, Georgia, its Board of Commissioners, elected and appointed officials, employees, and agents, and their successor or assigns, from and against any and all claims, damages, losses, or expenses, including but not limited to attorney fees, which arise out of or in any way relate to any and all personal injury, death and/or property damage in connection with the use of the facilities. This includes any act or omission by the Indemnities does not discriminate based on race, age, religion or gender. The Carroll County Recreation Department facilities are in compliance the Americans with Disabilities Act.

Applicant represents and certifies that:

- All information provided in this application is true and correct. Misrepresentation or erroneous information in this application constitutes grounds for denial of this and future applications for use of the Department's facilities.
- Applicant and user will bear all cost for clean up and damages.
- Carroll County shall not be liable for personal injury, loss or damage to property.
- I have read the rules and regulations and understand the fee structures. I understand I must be at least 21 years of age for this application to be considered.

_____ / _____

Applicant Signature

Date

_____ / _____

Director of Recreation

Date