

Design Professional Services for Finishing and Renovation of Carroll County Court Facilities (RFP 23-A002)

On July 14, 2022, the County issued an RFP for design professional services for the improvements to the court facilities listed below in accordance with the Space Planning and Programming Study and Information Technology Assessment Report prepared by the National Center for State Courts, which was presented to the Board of Commissioners on May 25, 2022:

- (a) Finish the vacant 5th (top) floor of the Court House (approximately 26,000 square feet per floor). The County desires to move the Magistrate Court into the Court House.
- (b) Make improvements to the Court House to implement COVID-19 mitigation strategies and practices and address the case backlog due to the pandemic.
- (c) Renovate approximately 5,500 square feet of the current Magistrate Court Building in order to relocate the Public Defender's Office to a county owned building.
- (d) Make improvements to the Jail courtroom used for arraignments and bail hearings to implement COVID-19 mitigation strategies and practices.

The Design Professional selected shall assist the Owner with final programming for the court facilities, coordinating furniture, fixtures and equipment, and the scope may include security and information technology improvements.

Selection Committee members included:

- Chief Judge John Simpson, Superior Court
- Judge Edith Haney, Probate Court
- Judge Michael Hubbard, Magistrate Court
- Clerk of Court Alan Lee
- Sheriff Terry Langley (Alternates were Major Craig Dodson and Officer Ken Price.)

Three proposals were received. The Selection Committee interviewed the top two scoring firms: Jericho Design Group, LLC and Nelson Architecture, Inc. The Committee selected Jericho Design Group as the top firm in a vote of 4 to 1.

The Committee did consider fee proposals in the selection process.

The Committee recommends **Jericho Design Group, LLC** to provide the design professional services for the project.