



CARROLL COUNTY FIRE RESCUE

501 Old Newnan Road • Carrollton, Georgia 30117
Phone: 770.830.5880 • Fax: 770.830.5984
Email: ccfd@carrollcountyga.com
www.carrollcountyga.com

Memo

To: Chairman Michelle Morgan
Board of Commissioners

From: Chief Tim Padgett

CC: File

Date: December 17, 2019

Re: Budget Amendment Request

I am writing this memo to request a budget amendment for the 2019-2020 Fire Rescue General Fund Budget in the amount of \$17,540.79 for the purpose of training for all Fire Rescue personnel at the Carroll County Public Safety Training Center. We would like to complete this training in late January 2020.

As you are aware, a needs assessment of the Fire Rescue Department was conducted when Chief Blue resigned. This assessment included meetings with all department personnel and one of the key items identified in the assessment was training for our personnel.

This amendment will allow us to provide one day (8 hours) of live fire training at the Training Center for all firefighters and officers with the personnel scheduled for the training by shift. All personnel would attend this training the day after their regular shift to allow each shift to train together as they work in the stations each day. Allowing them to train together as a full shift promotes the team concept during the training evolutions that we have planned for each day building confidence for each shift.

Please see the breakdown below of the associated costs for the training:

Overtime for Firefighter and Officer Attendance:	\$14,020.79
Instructors for all 3 days	\$2520.00
Supplies for all 3 days	<u>\$1000.00</u>
Total Cost	\$17,540.79

Thank you in advance for your consideration of this very important step for your Fire Rescue Department. Please contact me if you have any questions prior to the meeting.