

REQUEST FOR PROPOSAL
CARROLL COUNTY BOARD OF COMMISSIONERS
(Solicitation No 11-A012)

**INMATE TELEPHONE SYSTEM FOR THE CARROLL COUNTY
CORRECTIONAL INSTITUTION**

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I. GENERAL

A. Intent

The Carroll County Board of Commissioners is soliciting proposals from qualified vendors to provide local and long distance telephone service, including a recording and monitoring system and equipment for the inmates at the following County facilities:

Carroll County Prison
96 Horsley Mill Road
Carrollton, Georgia 30117
Average Population: 240

Any item not specifically mentioned but necessary for the delivery and operation of the proposed system shall be included in this proposal. These specifications and requirements should be in sufficient detail to secure proposals on comparable services.

The requirements listed herein should be met by all the vendor proposals. In instances where the proposal differs from these requirements, the vendor shall note the difference and describe in detail how their proposal will meet the County's needs without including this specific requirement. Failure to meet these requirements may be cause for rejection of the vendor's proposal at the County's discretion.

B. Schedule

The proposed schedule for the RFP is as follows:

Delivery of RFP	April 6, 2011
Mandatory Pre-Bid Meeting	April 14, 2011
RFP Response Date	April 27, 2011
Contract Award	May 4, 2011
Installation/Cut-Over	To Be Determined

C. Definition

For the purpose of this RFP, the terms "Vendor" and "Bidder" refer to the provider of equipment and services. The word "County" will refer to Carroll County. The "System" will be referred to as the Inmate Telephone System.

D. Submittal Requirements/Format

Proposals should be simple and economical, providing straight-forward, concise description of the bidder's ability to meet the requirements of this RFP. Qualified submittals shall include the following.

Three (3) copies of the sealed proposal must be delivered to:

Carroll County Board of Commissioners
Purchasing Department, Room 410
423 College Street
Carrollton, GA 30117
Attn: Russ Benedict, Purchasing Manager

The proposal shall be delivered no later than **4:00 pm Wednesday, April 27, 2011**. Each response should be marked on the outside of the envelope with **"Sealed Proposal – INMATE TELEPHONE SYSTEM FOR THE CARROLL COUNTY CORRECTIONAL INSTITUTE (Solicitation No. 11-A012), April 27, 2011"**.

Any questions regarding this Request for Proposal should be directed to:

Russ Benedict
Purchasing Manager
Carroll County Board of Commissioners
Phone Number – (770)830-5868
rbenedict@carrollcountyga.com

Carroll County reserves the right to waive any informality, to reject any and all bids, to evaluate all bids, to accept portions of any bid and to accept any bid which in its opinion may be in the best interest of the County. **The County reserves the right to modify the contract after its award.**

No proposals will be received or accepted after 4:00 pm Wednesday, April 27, 2011. Proposals submitted after the designated date and time will be deemed invalid and returned unopened to the proponent. Carroll County is not responsible for lost or misdirected mail. It is the bidder's responsibility to ensure no late bid is submitted. No proposal may be withdrawn within sixty days after the proposal opening and shall remain firm through this period.

Format: The proposal package shall be on 8 ½ x 11 inch paper and organized in sections following the order specified under contents.

Contents: Proposal package shall contain the following information:

- A letter of transmittal signed by an individual authorized to bind the proposing entity. Included in the letter shall be a statement that identifies all materials and enclosures being forwarded in the proposal.
- Complete Bid Sheet, Exhibit A.

- Complete the acknowledgement of compliance for insurance requirements and attach a copy of a valid insurance certificate for the firm's general liability, automobile insurance, and proof of adequate worker's compensation coverage for employees, Exhibit B.
- Complete the Certificate of Qualifications, Exhibit C.
- Complete the Affidavit Verifying Status for Carroll County Public Benefit Application, Exhibit D.
- Complete the Contractor Affidavit and Agreement (E-Verify), Exhibit E.
- Complete the Sub-Contractor Affidavit and Agreement (E-Verify), Exhibit F.
- Actual Proposal shall be formatted consistent with Sections II and III of this RFP. Paragraphs on the proposal shall correspond to the paragraphs in Sections II and III. Failure to address any item shall be interpreted as non-compliance. Vendors must respond to all paragraphs and submit the following:
- Provide Financial Documentation required in Section I, paragraph O.

E. Vendor Inquiries

If additions, deletions, modifications or clarifications to the RFP become necessary, the changes will be noted by written addendum to the Vendors. Nothing presented orally during Vendor inquiries will modify or alter the specifications.

The Vendor shall identify a contact person, on Exhibit A, who will be responsible for coordinating the efforts and personnel of all parties involved in the response, to include, but not be limited to, oral presentations, demonstrations, site visits and responses to requests for clarification, if any.

F. Basis of Award

The County will review all responses to assure compliance with the specifications. Vendor may be excluded from further consideration for failure to comply with the specifications of the RFP.

An inmate telephone system is a vital service to the County; the investigative tools, operation efficiencies and added security are important aspects expected to be derived from this service. The County prefers a Vendor that develops their own software and builds its own systems, a single point of contact. It is our preference to work with a company that is the source for engineering, deploying and maintaining its own solutions. This would include items such as collect and debit, staff support and in-house product development. Vendor's ability to provide this all inclusive solution will be viewed favorably.

The County expressly reserves the right, in its sole judgment, to accept or reject any or all proposals, with or without cause, modify, alter, waive any technicalities or provisions, or to accept the proposal which is determined to be the best evaluated offer. Therefore, in selecting a vendor, the County will not rely exclusively on commission offering in awarding a contract as noted in the evaluation criteria below.

The contents of this solicitation and the Vendor's response, when submitted to and accepted by the County, shall become an integral part of any contract agreed upon between the Vendor and the County.

To ensure specified performance of the proposed system, the County reserves the right to require a Vendor (s) to demonstrate the system and any features specified in this RFP.

The proposal will be evaluated with regards to the following criteria factors:

- 30% - Demonstrated ability to meet the technical requirements, based upon the RFP responses and information provided by similar facilities in which the vendor has their system installed.
- 30% - Financial Offering including a commission rate based on gross revenue (defined as revenue on all local and long distance calls), rate charged to the party who accepts the charges and the vendors ability to offer direct billing, collect call billing through a LEC, prepaid and debit based calling.
- 30% - Vendor experience, technology offering, account support team, maintenance and current customer references.
- 10% - Proposed project plan, scheduling, and implementation with minimal interruption of service.

G. Contract Term

The contract will be for a period of three (3) years. The County shall have the unilateral option, at its sole discretion, to renew this Agreement automatically at the same commission and rates for a period of 2 additional years in one-year increments.

H. Termination

The obligation to provide further service under the terms of the resulting agreement may be terminated by the County upon ninety- (90) days written notice in the event of material breach by the successful vendor to perform in accordance with the terms hereof, or any contract resulting from this RFP. In the event that Carroll County chooses to discontinue this contract either by termination or not extending the contract the vendor warrants that it will remove all its equipment from the facilities without charge. Service and equipment will not be removed until another Vendor has been acquired. The removal of equipment and disconnecting of service process will occur during the

implementation of the new system with minimal interruption of service to this facility. It will be necessary that the incumbent vendor cooperate with the new vendor during the implementation of the new system.

If either party defaults in the performance of any obligation under this Agreement, then the non-defaulting party shall give the defaulting party written notice of its default setting forth with specificity the nature of the default. If the defaulting party fails to cure its default within 30 days after receipt of the notice of default, then the non-defaulting party shall have the right to immediately terminate this Agreement and pursue all other remedies available to the non-defaulting party, either at law or in equity.

I. Damage and Repair Liability

The County will have no liability to the Vendor for fraud, theft, vandalism/damage or loss of the Vendor's equipment inflicted by the inmates or the public. All costs associated with the repair will be the responsibility of the Vendor.

Vendor warrants that all repairs will be made at its expense. The Vendor shall make all reasonable efforts to ensure that the phone system is operational and repaired as quickly as possible.

J. Installation/Disconnection

The Vendor will be responsible for all costs of installation or disconnection throughout the term of the Contract.

The Vendor will be required to furnish and install equipment, dedicated lines and any other item necessary to make this service functional. The incumbent vendor will remove all equipment, dialers and/or dedicated phone lines from the County facilities without charge.

K. Present Carroll County Inmate Telephone System

Securus Technologies, Inc. is currently providing inmate telephone service to Carroll County. The current number of inmate telephones is as follows:

20 Inmate Phones

L. Mandatory Pre-Bid Conference

The purpose of the pre-proposal conference is to provide prospective vendors with a forum in which questions pertaining to this solicitation can be considered. Due to the need for all vendors to possess a complete understanding of the requirements of this solicitation, attendance at this pre-proposal conference is mandatory.

Mandatory Pre-Bid Conference: Thursday, April 14, 2011 at 2:00 pm

Location: Public Works Building
34 Horsley Mill Road
Carrollton, GA 30117

M. Miscellaneous Requirements

The County will not be liable for any of the cost incurred in preparation and presentation of the response.

Any materials submitted by the Vendor that is considered confidential in nature must be clearly marked as such. Due to applicable laws and regulations concerning public documents, the County makes no representation that such material will be kept confidential.

N. Insurance

Bidder shall provide Carroll County with Certificate of Insurance, both Workman's Compensation Insurance and General Liability Insurance coverage for work at the various county facilities with limits of not less than \$100,000 / \$300,000 / \$100,000 with excess umbrella liability of \$1,000,000. Successful vendor must submit copies of insurance certificates to the County before any work can be started.

O. Financial Stability

Bidder shall provide Carroll County with financial statements, including statements of operations, balance sheets, and statements of cash flows for the last two fiscal years.

II. VENDOR QUALIFICATIONS AND EXPERIENCE, TECHNICAL REQUIREMENTS

A. Experience

Vendor shall be experienced in providing inmate phone service to (State) counties. Vendor should provide an overview of their firm, including years and nature of experience in inmate telephones business.

The vendor must be serving 5 *County* facilities for five years or more. The Vendor shall provide information describing its client base and the proposed system's position in the counties of Georgia.

B. References

Provide five customer references of accounts similar in size and scope to Carroll County.

C. Patent & Copyrights

The Vendor will hold harmless the County, its officer, and employees against all claims that machines or software supplied infringe a U.S. patent or copyright. The Vendor further asserts that to the vendor's knowledge the equipment and software proposed does not infringe on any U.S. patent or copyright.

D. Please describe all Vendor Patents your company holds or has developed

Please supply patent information for proposed equipment or software, where applicable to the inmate telephone system.

E. General Requirements

Officer Focused

1. The system shall be a centralized Web-Browser-based application, which is available securely from anywhere at any time.
2. Access should be controlled so officers only have access to functions they need.

Inmate Focused

1. The proposed system shall allow outgoing calls only.
2. The proposed system shall limit inmate calls to 15 minutes; however Carroll County must be able to change the call duration as needed throughout the entire facility, by inmate Account / PIN, or by telephones.
3. The inmate and called party shall be notified of limit in advance of the system terminating the call.

4. Vendor shall supply one TTY phone to the Carroll County Prison.
5. The proposed system shall include voice prompts in English and Spanish.

Friends & Family Focused

1. The system must require active acceptance by the called party.
2. The vendor will need to have a program that will proactively attempt to set-up an account for called parties who are not able to accept collect calls, enabling families to quickly communicate with incarcerated individuals. Please describe how this works.
3. Vendor must notify called party when they have reached a \$20.00 balance of its site or personal credit limit. Describe how this works.

F. Personal Identification Number (PIN)

1. The proposed system shall utilize Personal Identification Numbers (PIN) for the inmates. Describe your system's use of PINs, including Open PIN, Restricted PIN, and Closed PIN.
2. The proposed system shall prevent assigning duplicate PINs and not allow a PIN to be used by two inmates at the same time.
3. PIN digits must be at least 7-digits and not greater than 15-digits.

G. Fraud Management

1. The proposed system shall be able detect, notify and prevent three-way or conference calls, except for those calls to attorney's or other approved numbers. We understand that there are industry patents in this area. Please provide a description of the process you have deployed on your platform and why you feel the technical approach provides the best 3-way detection solution.
2. The proposed system shall prevent the inmate from obtaining a second dial tone, or "chain-dialing."
3. The proposed system shall prevent the inmate or called party from dialing extra digits after the call is accepted. Please describe process.
4. The proposed system shall be able to remotely monitor Inmate calls and be able to transfer calls in progress to authorized personnel.
5. The proposed system shall identify the name of the facility and the inmate placing the call to the called party.
6. The proposed system shall be able to play prompts randomly throughout the call.

7. The proposed system shall guard against “Hook-switch dialing,” and other fraudulent activities. Please describe.
8. The inmate shall not communicate with the called party until the call has been accepted.
9. The system shall detect the difference between an accepted call, and an answering machine, busy signal and other telephone activity. Please describe.
10. The proposed system shall also provide ability to approve and disapprove specific phone numbers that each inmate can call.
11. The proposed system shall permit the called party to block all future calls from the facility.

H. Other investigative Tools

1. The system will need to be equipped with a remote conferencing feature and e-mail feature for those numbers that are under surveillance by the Prison staff. The feature will need to allow authorized personnel to monitor a call and receive e-mail notification from any designated remote location, while the call is in progress. The call will need to be automatically conference to a predetermined investigators telephone number in listen mode only once the call is accepted by the called party and in progress.
2. Please provide any other additional investigative tools, features or creative solutions that might be available to Carroll County.
3. System must protect the recording from being purged when the client storage policy expires by allowing authorized staff to extend the expiration date of the associated call or download.

I. Call Acceptance

1. The proposed system shall provide an option for the called party to request rate of the call prior to acceptance.
2. The called party must actively accept the call.
3. The inmate cannot communicate nor hear the called party until the call has been accepted.
4. Billing does not begin until the call is accepted.

J. System Security

1. The proposed system must be programmed for auto shut-off at times designated by the County.
2. The County personnel must be able to manually shut down the system in case of emergency.

3. The proposed system shall be password protected to permit only appropriate facility personnel access to the system.
4. The system must have the capability to enable and disable any phone at the facility from any secured internet enable computer.
5. For security purposes the system must be a centralized non-premise system that will keep all records secure and not require the need to maintain at the facility. Describe your system and how your system will meet this requirement.

K. Reports

1. The vendor shall supply the capability for the facility to view and track call activity, commission information, and facility service requests from any location at any time via a web accessible site.
2. The vendor shall supply call detail reports to the County which is fully integrated into the platform. These reports shall contain a variety of call information and be customizable to suit the County's needs.
3. Standard reports should include: Frequently Dialed Numbers, 3-Way Call Attempts, and Call Volume by Telephone.
4. Vendor shall supply monthly revenue reports.
5. Vendor shall attach samples of their call detail and other standard reports.
6. Vendor shall provide a secure access to all calling activity within the facility via the internet/web. The hosted site will need to provide an interface that will allow a facility to view call detail reports, check and track a facility commission data. This system should also allow facilities to open and/or view the status of service tickets.

L. Service & Maintenance

1. Vendor shall provide 24-hour, toll-free service number.
2. Vendor shall respond to all major service outages within two hours. Major outage is defined as 30% or more of the functionality of the system.
3. Vendor shall provide service policies and procedures as an attachment to this proposal.
4. Describe the maintenance and quality assurance programs for telephones to be installed.
5. Detail equipment installation charges, if any.

6. Describe the maintenance and quality assurance programs for telephones to be installed.
7. Detail the method of determining service interruptions and service call priorities. List response time for each priority and the level of expertise devoted to each priority.
8. Provide a contact person who will be responsible for ongoing account management and support.
9. System shall have the capability for remote diagnostic to minimize facility visits by vendor. Describe your system diagnostic process and tools.

M. Installation and Cut-Over

1. The contractor will provide inmate phone sets, the remote administration station and the automated inmate call control system. This installation is to be completed within sixty (60) days after contract award and full execution.
2. Bidder shall submit a complete and detailed schedule of the time-frame required for installation, utility coordination, training, cut over and testing. The system must be installed in a manner and under a time-frame designed to minimize disruption of the normal functioning of the facilities.
3. If the schedule cannot be met within the 60 days stated above, contractor must propose an installation schedule of events. Failure to state installation time in the bid will obligate the contractor to complete installation so as required in the bid. Extended installation time may be considered when in the best interest of the County.
4. Any delay in the implementation of the contractors' schedule that is caused by the County will increase the contractor's time allowance to complete installation but the contractor must submit a complete and detailed schedule of additional time required.
5. The risk of loss and or damage will be assumed by the contractor during shipment, unloading and installation.

N. Call Monitoring & Recording

1. The proposed system shall maintain all call recordings centrally on SAN storage technology and not use tape drives for storage of call recordings.
2. Call recordings shall be stored for a period of one year.
3. Facility personnel must be able to search call recordings by dialed number, date, time, inmate account, or site name.
4. Facility personnel must be able to simultaneously live monitor conversations while the system is recording the conversations.

5. Facility personnel must be able to monitor, disconnect or barge into a live call.

O. Training

1. Vendor shall provide initial installation training to the Carroll County staff in system administration, operation, and reporting. Upgrade and refresher training is also required for the length of the contract at no cost to the County.
2. Describe training program; include description of course and any applicable documents.

P. Payment Options

1. The proposed system shall allow automated operator collect calling.
2. All prepaid calls will be subject to the same restrictions and features as standard inmate collect calls.
3. The called party shall be provided an option to request cost of the call prior to accepting the charges.
4. The proposed vendor shall have a system in place that will allow inmate families and friends to set-up alternate billing methods directly with the vendor. Two of the methods the County would like to see offered are:
 - a. The vendor should have a system in place that will allow inmate families and friends to set-up an account directly with the vendor.
 - b. The vendor should have an advance payment system. This system should allow customers to prepay for calls from the facility.

Q. Equipment

1. The proposed inmate telephone system shall be a turnkey telephone system and service.
2. The vendor shall provide non-coin, inmate telephones composed of durable equipment suitable for jail environments.
3. The proposed system must be able to utilize the current PCs that are available at the County without the need for additional PCs.
4. The proposed system user interface shall be based on security level and password protected.
5. All vendor equipment shall comply with FCC regulations.
6. The proposed equipment and system shall be scalable to meet the County's growing needs.

7. Vendor equipment shall include backup power in the event of temporary loss of commercial power.
8. Disclose, with percentages clearly shown, what work is or will be subcontracted, and what work is or will be performed by the Vendor's employees.
9. Indicate your firm's ability to provide authorized users detailed reporting tools to include but not limited to the following information:
 - Phone Location Originating call
 - Time of call
 - Telephone number called
 - Most frequently called numbers
 - Length of call
 - Identify numbers called from a specific telephone
 - Identify telephone numbers called by a specific inmate
 - Alarm number status
 - Alarm a telephone number and allow automatic recording of the call
 - Multiple calls from different inmate phones to the same number

III. FEES, RATES & FACILITY COMMISSIONS

A. Fees, Rates & Commission

1. The system will have the capability to inform the called party of the call cost prior to acceptance.
2. The rates charged to users shall not exceed the tariffs as mandated by the Public Utilities Commission for all services. Please provide a copy of the rates that will be charged.
3. The vendor shall be responsible for the collection of charges for fraudulent or otherwise uncollectible calls.
4. The vendor shall be responsible for any and all billing disputes, claims, or liabilities that may arise in regards to its provisions of this contract.
5. Vendor billing to called parties must include the vendor information and a toll-free telephone number to resolve billing disputes.
6. Billing charges shall begin at the time of the call completion when the calling party is connected to the called party and shall be terminated when either party hangs up. Incomplete calls such as network intercept recordings, busy signals, no answers, refusals of calls, answering machine pick-ups, etc. shall not be billed.
7. Under no circumstances will the commission rate be adjusted lower than the rate agreed to at contract award, nor will the County be obligated to renegotiate any portion of this contract as a result of an increase to the commission rate.
8. The commission rate shall be based on Gross Billed Revenue. Vendor shall include a detailed analysis as to how they determine and define gross revenue.

B. Commission Structure

Please provide information on the commission structure. Include the following within your response:

1. What is the percentage of commission you will pay Carroll County? Failure to state proposed commission percentage will result in rejection of proposal.
2. Explain in detail the method used to calculate revenue to the County (e.g., gross revenue, adjusted gross revenue, net revenue).

3. State applicable deductions from Gross Revenue before calculating the County's revenue (i.e., uncollectible calls, total calls, access lines charges, clearing house charges, RBOC, LIDB, etc.).
4. What is your method of reporting the calculation of the County's commission payment?
 - a. Provide samples of proposed reports.
 - b. Is there a charge for customized reports?
 - c. If yes, provide amounts.
5. Describe collection procedures.
 - a. What types of reports are available to Carroll County to audit commission payments? Provide samples of reports.
 - b. Carroll County requires detailed reports of placed, accepted, local and long distance calls.
6. Describe the procedure for handling uncollectible revenue. State whether this expense reduces County commission and, if so, specify in what manner.
7. Describe the procedure for billing.
 - a. Describe your billing process and who handles billing.
 - b. Will there be any handling fees charged to the County?
 - c. Are there any deductions from revenues?
8. Provide vendor proposed calling rates for local, intraLATA, interLATA, and interstate calls.

R. Benedict
Purchasing Manager

CARROLL COUNTY BOARD OF COMMISSIONERS
SUMMARY SHEET

Vendor Name: _____

Address: _____

Telephone Number: _____

Fax Number: _____

Number of years in existence: _____

Management Contact (person responsible for direct contact with Carroll County
for services required for this Request for Proposals):

Name: _____ Title: _____

Telephone Number: _____ Fax: _____

Cell Number: _____

Email: _____

CARROLL COUNTY BOARD OF COMMISSIONERS

Contractor's Acknowledgement of Compliance with Insurance Requirements

Contractor agrees, acknowledges and is fully aware of the insurance requirements as specified in Insurance Requirements of the Request for Proposals (Solicitation 11-A013) and accepts all conditions and requirements as contained therein.

Company: _____
Name (Please Print)

By: _____
Contractor's Signature

Date: _____

This executed form must be submitted with proposal.

CARROLL COUNTY BOARD OF COMMISSIONERS

CERTIFICATION OF QUALIFICATIONS

1. The undersigned hereby submits its proposal and, by doing so, agrees to furnish Services to the County in accordance with the Request for Proposal (RFP), dated April 6, 2011, and to be bound by the terms and conditions of the RFP.
2. This company has carefully reviewed its proposal and understands and agrees that the County is not responsible for any errors or omissions on the part of the proposer and that the proposer is responsible for them.
3. It is understood and agreed that the County reserves the right to accept or reject any or all proposals and to waive any informality or irregularity in any proposal received by the County.
4. The proposal includes all of the commentary, figures and data required by the Request for Proposal, dated April 6, 2011.
5. The proposal shall be valid for 60 days from April 27, 2011.

Name of Company: _____

By: _____
(Authorized Signature)

Type Name: _____

Title: _____

Date: _____



Affidavit Verifying Status for a Carroll County Public Benefit Application

By executing this affidavit under oath, as a bidder for **REQUEST FOR PROPOSAL** or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my proposal for **11-A012 – Inmate Telephone System for the Carroll County Correctional Institute** for _____ [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity], a representative for _____ [Name of business or corporation].

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____ Date: _____

Printed Name: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 20____ * _____
Alien Registration number for non-citizens

Notary Public
My Commission Expires:

***Note:** O.C.G.A. § 50-36-1 (e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provided their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



**CONTRACTOR AFFIDAVIT AND AGREEMENT (E-VERIFY)
RFP 11-A012 – INMATE TELEPHONE SYSTEM AT THE CARROLL COUNTY
CORRECTIONAL INSTITUTE**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individuals, firm, or corporation which is contracting with the Carroll County Board of Commissioners has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Carroll County Board of Commissioners, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Carroll County Board of Commissioners at the time the subcontractor(s) is retained to perform such service.

E-Verify * User Identification Number

Company Name

BY: _____
Authorized Officer or Agent
(Contractor Signature)

Date

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20__.

Notary Public
My Commission Expires:



**SUBCONTRACTOR AFFIDAVIT AND AGREEMENT (E-VERIFY)
RFP 11-A012 – INMATE TELEPHONE SYSTEM AT THE CARROLL COUNTY
CORRECTIONAL INSTITUTION**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individuals, firm, or corporation which is engaged in the physical performance of services under a contract with _____ on behalf of the Carroll County Board of Commissioners has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

E-Verify * User Identification Number

Company Name

BY: Authorized Officer or Agent
(Contractor Signature)

Date

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20__.

Notary Public
My Commission Expires:
