

REQUEST FOR QUOTATION
Solicitation No. 11-A010

**EMERGENCY WEATHER ALERT RADIOS
MIDLAND WR-120C FOR THE
CARROLL COUNTY EMERGENCY MANAGEMENT OFFICE**

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I. Overview and General Submission Information

Overview:

The Carroll County Board of Commissioners requests quotations from interested and qualified companies to provide EMERGENCY WEATHER ALERT RADIOS MIDLAND WR-120C , on a one-time basis, to Carroll County Emergency Management Office. The County is requiring these radios to be pre-programmed prior to delivery.

Instructions to Quote

A. How to Prepare Bid Proposals: All bid proposals shall be:

1. Bidders should complete Attachments (1) through (3) for radios they are willing to provide the County under the Terms and Conditions of this Request for Quotation. Emergency Weather Alert Radios shall meet the minimum specifications outlined in Section III. All prices should be FOB Destination. Delivery address is provided in Section II. Bidders shall also provide any manufacturer specifications or technical data with their submittals.
2. Typewritten or completed with pen and ink, signed by the vendor or their authorized representative, with all erasures or corrections initialed and dated by the official signing the Quotation Form (Attachment 1). Bidders are encouraged to review carefully all provisions and attachments of this document prior to completion. Each bid constitutes an offer and may not be withdrawn except as provided herein. Also, prices are to remain firm for the period stated herein.

B. How to Submit Bid Proposals: All bid proposals shall be:

1. Submitted in a sealed envelope, plainly marked with **“Sealed Proposal-EMERGENCY WEATHER RADIOS FOR THE CARROLL COUNTY EMERGENCY MANAGEMENT OFFICE, (SOLICITATION 11-A010), APRIL 15, 2011”**
2. Mailed, Express Delivery or delivered as follows in sufficient time to ensure receipt by the Purchasing Manager on/before **4:00 P.M. FRIDAY, APRIL 15, 2011.**

(a) Mailing Address: Carroll County Board of Commissioners
P.O. Box 338
Carrollton, GA 30112
Attn: Purchasing Manager

(b) Hand or Express Delivery Address:

Carroll County Board of Commissioners
423 College Street, Room 410
Carrollton, GA 30117
Attn: Purchasing Manager

- (c) No proposals will be received or accepted after 4:00 P.M. ET April 15, 2011. Proposals submitted after the designated date and time will be deemed invalid and returned unopened to the proponent. Carroll County is not responsible for lost or misdirected mail. It is the bidder's responsibility to ensure no late bid is submitted. No proposal may be withdrawn within thirty days after the proposal opening and shall remain firm through the period.

C. How to Submit an Objection: Objections from bidders to the Request for Quotation and/or these specifications should be brought to the attention of the Purchasing Manager in the following manner.

1. Written objections should be received at least 5 days prior to the opening of the bids.
2. Failure to object in accordance with the above procedure shall constitute a waiver on the part of the vendor to protest the solicitation.

D. Standards for Acceptance of Bid for Awarded Contract: Carroll County reserves the right to waive any informality, to reject any and all quotes, to evaluate all bids, to accept portions of any bid and to accept any bid which in its opinion may be in the best interest of the County. **The County reserves the right to modify the contract after its award.**

E. Compliance with laws: The bidder shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or County statute, ordinances and rules during the performance of any contract between the bidder and the County. Any such requirement specifically set forth in any contract document between the bidder and the County shall be supplementary to this section and not in substitution thereof.

II. General Terms and Conditions

- A. Specifications: Any obvious error or omission in specifications shall not inure to the benefit of the bidder but shall put the bidder on notice to inquire of or identify the same from the County. Whenever mention is made of any article, material, or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, A.S.T.M. regulations or similar expressions, the requirements of these laws, ordinances, etc., shall be construed to be the minimum requirements of these specifications.
- B. Delivery Points: All items shall be quoted and delivered F.O.B. Destination to the following addresses:

Carroll County Emergency Management Office
501 Old Newnan Road
Carrollton, GA 30117

Delivery cost and charges (if any) will be included in the quoted price.

- C. Delivery Time: Estimated delivery dates should be stated on the bids. Delivery time may be considered by the County when selecting most responsive bidder.
- D. Bids for All or Part: Unless otherwise specified by the County or by the bidder, **CARROLL COUNTY RESERVES THE RIGHT TO MAKE AWARD ON ALL ITEMS, OR ON ANY OF THE ITEMS ACCORDING TO THE BEST INTEREST OF THE COUNTY.** Bidder may restrict his bid consideration in the aggregate by so stating, but must name a unit price on each item bid upon.
- E. Prices to be Firm: Bidder warrants that bid prices, terms and conditions quoted in their bid will be firm for acceptance for a period of sixty (60) days from opening date.
- F. Description of Emergency Weather Radios: Quotations should be accompanied by copies of detailed factory specifications, ratings, technical data, including accurate descriptions of the exact radios on which quotations are made.
- G. Completeness: All information required by this Request for Quotation must be completed and submitted to constitute a proper bid.
- H. Quality: All materials used for the manufacture or construction of radios covered by this RFQ shall be new, of the best quality and highest grade workmanship. Also, materials must comply with all applicable Federal and State codes and regulations in affect at the time of this RFQ.
- I. Acceptance of Material: The material delivered under this proposal shall remain the property of the seller until a physical inspection and inventory is made and therefore accepted to the satisfaction of the County.
- J. Guarantee/Warranty: The bidder shall state the warranty in their quotation. The warranty period will be taken into consideration during the review and selection process.

All warranty repairs and adjustments shall be made only at such time as will be least detrimental to the operation of County business.
- K. Brand Name: If and whenever brand names, makes, name of manufacturers, trade names, vendor catalogs or model numbers are stated, they are for the purpose of establishing a grade or quality of material.
- L. “OR EQUAL” Interpretation: It is the vendor’s responsibility to prove to the County that each bid item is equal to the grade or quality of material specified.
- M. Award of Contract/Purchase Order: The Contract/Purchase Order, if awarded, will be awarded to the most responsive bidder whose bid will be most advantageous to the County, price, estimated delivery, warranty and other factors considered.

- N. Qualified Vendor: A “Qualified Vendor” is defined for this purpose as one who meets, or by the date of bid acceptance can meet, all requirements for licensing, insurance and service contained within these specifications.
- O. Compliance with Specifications – Terms and Conditions: The Request for Quotation, Legal Advertisement, General Conditions and Instructions to Bidder, Specifications, Special Conditions, Vendor’s Quotation, Addendum, and/or any other pertinent documents form a part of this proposal and by reference are made a part hereof.
- P. Signed Quotation Considered Offer: The signed quotation shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval by the Carroll County Board of Commissioners. In case of a default on the part of the bidder after such acceptance, Carroll County Board of Commissioners may take such actions as it deems appropriate including legal action for damages or specific performance.
- Q. Invoices – Invoices should be mailed to the following address:

Carroll County Board of Commissioners
P.O. Box 338
Carrollton, GA 30112
Attn: Accounts Receivable
- R. Payment Terms- Net 30 Days.
- S. Firms submitting bids must ensure all property taxes owed Carroll County are current prior to award of purchase order or contract.

III. EMERGENCY WEATHER RADIOS REQUIRED BY THE COUNTY WITH SPECIFIC SPECIFICATIONS

- A. The Carroll County Emergency Management Office requires 1125 Pre-Programmed Emergency Weather Alert Radios and our Sheriff’s Office requires 100. This is a grand total of 1225 radios.

EMERGENCY WEATHER ALERT RADIOS W/ALARM CLOCK MIDLAND WR-120C	
Features	
Trilingual – Select from English, Spanish or French	
All 7 NOAA/Environmental Canada Weather Channels	
S.A.M.E. Digital Technology	
Capable of storing up to ten (10) Different All Hazards and Weather Alerts	
Alarm Clock	
Time & Alarm Clock with Date Display	
25 Programmable Counties	
3 Selectable Warning Systems: 90dB Siren Alarm, Flashing LED or Voice Alert	
Color-Coded Alert Level Indicators	
Loud Alert	
Emergency Power Back-Up (Battery Back-Up)	
Public Alert Certified	
AC Power Adapter	
Owners Manual	

IV. Bid Acceptance

Bids shall be reviewed and evaluated by the Carroll County Board of Commissioners. An award, if made, will be made to the responsive bidder whose proposal is most advantageous to the County while meeting or exceeding the above specifications and delivery. Carroll County reserves the right to waive any informality, to reject any and all bids, to evaluate all bids, to accept portions of any bid and to accept any bid which in its opinion may be in the best interest of the County. **The County reserves the right to modify the contract/Purchase Order after its award.**

R. Benedict
Purchasing Manager
(770) 830-5868
rbenedict@carrollcountyga.com

**CARROLL COUNTY BOARD OF COMMISSIONERS
QUOTATION FORM**

Vendor Name: _____

Address: _____

Telephone Number: _____

Fax Number: _____

Number of years in existence: _____

Point of Contact (person responsible for direct contact with Carroll County for this Request for Quotation):

Name: _____ Title: _____

Telephone Number: _____ Fax: _____

Email: _____

Model: _____ **Year:** _____

Manufacturer: _____

Warranty: _____

Estimated Delivery Time: _____

Unit Price: \$ _____ **Extended Price:** \$ _____

Pre-Programming Cost per Radio: \$ _____

Total Quotation Price: \$ _____

(Signature) (Print)

(Person authorized to bind company to the Terms and Conditions of this RFQ)

(Date)



Affidavit Verifying Status for a Carroll County Public Benefit Application

By executing this affidavit under oath, as a bidder for **REQUEST FOR QUOTATION** or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my proposal for **11-A010 – EMERGENCY WEATHER RADIOS** for _____
_____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity], a representative for _____
[Name of business or corporation].

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____ Date: _____

Printed Name: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 20____ * _____
Alien Registration number for non-citizens

Notary Public
My Commission Expires:

***Note:** O.C.G.A. § 50-36-1 (e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provided their alien registration number. Because legal permanent residents are included in the federal definition of “alien”, legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



CONTRACTOR AFFIDAVIT AND AGREEMENT (E-VERIFY)
RFP 11-A010 – EMERGENCY WEATHER RADIOS

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individuals, firm, or corporation which is contracting with the Carroll County Board of Commissioners has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Carroll County Board of Commissioners, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Carroll County Board of Commissioners at the time the subcontractor(s) is retained to perform such service.

E-Verify * User Identification Number

Company Name

BY: Authorized Officer or Agent
(Contractor Signature)

Date

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20__.

Notary Public
My Commission Expires:
