

INVITATION TO BID
Solicitation No. 10-A005

**BLEACHERS AT
RECREATIONAL DEPARTMENT**

I. Overview and General Submission Information

Overview:

The Carroll County Board of Commissioners requests bids from interested and qualified firms to provide BLEACHERS, on a one-time basis, to the Carroll County Recreational Department.

Instructions to Bid

A. How to Prepare Bid Proposals: All bid proposals shall be:

1. Bidders should prepare a detailed proposal/quote for the BLEACHERS they are willing to provide the County. Specific details are outlined in Section III. Proposals shall address the following areas:
 - Address, phone number, fax number, email and website of the company. A single point of contact will be provided.
 - Full description, manufacturer and model number (if applicable).
 - Unit price and extended price.
 - Detailed drawing of bleacher.
 - Provide a brief description of the experience the firm has in the bleacher business.
 - A listing of agencies the firm has sold bleachers to in the past year.
 - Any listing of unique products or services offered.
 - Statement indicating product meets specifications outlined in section III. Any deviations should be noted.
 - Estimated delivery date.
 - Warranty
2. All prices should be FOB Destination. Delivery address is 1201 Newnan Road, Carrollton, GA 30117.
3. Typewritten or completed with pen and ink, signed by the vendor or their authorized representative, with all erasures or corrections initialed and dated by the official signing the proposal. Bidders are encouraged to review carefully all provisions and attachments of this document prior to completion. Each bid constitutes an offer and may not be withdrawn

except as provided herein. Also, prices are to remain firm for the period stated herein.

B. How to Submit Bid Proposals: All bid proposals shall be:

1. Submitted in a sealed envelope, plainly marked with **“Sealed Proposal - BLEACHERS FOR CARROLL COUNTY RECREATION DEPARTMENT (SOLICITATION 10-A005), SEPTEMBER 22, 2009”**
2. Mailed, Express Delivery or delivered as follows in sufficient time to ensure receipt by the Purchasing Manager on/before **2:00 P.M. TUESDAY, SEPTEMBER 22, 2009.**
 - (a) Mailing Address: Carroll County Board of Commissioners
P.O. Box 338
Carrollton, GA 30112
Attn: Purchasing Manager
 - (b) Hand or Express Delivery Address:

Carroll County Board of Commissioners
423 College Street, Room 410
Carrollton, GA 30117
Attn: Purchasing Manager
3. No proposals will be received or accepted after 2:00 P.M. ET September 22, 2009. Proposals submitted after the designated date and time will be deemed invalid and returned unopened to the proponent. Carroll County is not responsible for lost or misdirected mail. It is the bidder's responsibility to ensure no late bid is submitted. No proposal may be withdrawn within thirty days after the proposal opening and shall remain firm through the period.

C. How to Submit an Objection: Objections from bidders to the invitation to bid and/or these specifications should be brought to the attention of the Purchasing Manager in the following manner.

1. Written objections shall be received at least 5 days prior to the opening of the bids.
2. Failure to object in accordance with the above procedure shall constitute a waiver on the part of the vendor to protest the solicitation.

D. Standards for Acceptance of Bid for Awarded Contract: Carroll County reserves the right to waive any informality, to reject any and all bids, to evaluate all bids,

to accept portions of any bid and to accept any bid which in its opinion may be in the best interest of the County. **The County reserves the right to modify the contract after its award.**

- E. Compliance with laws: The bidder shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or County statute, ordinances and rules during the performance of any contract between the bidder and the County. Any such requirement specifically set forth in any contract document between the bidder and the County shall be supplementary to this section and not in substitution thereof.

II. General Terms and Conditions

- A. Specifications: Any obvious error or omission in specifications shall not inure to the benefit of the bidder but shall put the bidder on notice to inquire of or identify the same from the County. Whenever mention is made of any article, material, or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, A.S.T.M. regulations or similar expressions, the requirements of these laws, ordinances, etc., shall be construed to be the minimum requirements of these specifications.
- B. Delivery Point: All items shall be quoted and delivered F.O.B. Destination to the 1201 Newnan Road, Carrollton, GA 30117. Delivery cost and charges (if any) will be included in bid price.
- C. Delivery Time: Estimated delivery dates should be stated on the bids. Delivery time may be considered by the County when selecting most responsive and responsible bidder.
- D. Bids for All or Part: Unless otherwise specified by the County or by the bidder, **CARROLL COUNTY RESERVES THE RIGHT TO MAKE AWARD ON ALL ITEMS, OR ON ANY OF THE ITEMS ACCORDING TO THE BEST INTEREST OF THE COUNTY.** Bidder may restrict his bid consideration in the aggregate by so stating, but must name a unit price on each item bid upon.
- E. Prices to be Firm: Bidder warrants that bid prices, terms and conditions quoted in their bid will be firm for acceptance for a period of sixty (60) days from opening date.
- F. Description of Bleachers: Proposals for bleachers should be accompanied by copies of detailed factory specifications, drawings, ratings, technical data, including accurate descriptions of the exact material on which bids are made.
- G. Completeness: All information required by Invitation to Bid must be completed and submitted to constitute a proper bid.

- H. Quality: All materials used for the manufacture or construction of the Bleachers shall be new, of the best quality and highest grade workmanship. Materials must comply with all applicable Federal and State OSHA requirements in affect at the time of bid.
- I. Acceptance of Material: The material delivered under this proposal shall remain the property of the seller until a physical inspection and inventory is made and therefore accepted to the satisfaction of the County.
- J. Guarantee/Warranty: The bidder shall state the warranty on their proposal. Warranty will be considered when selecting a bidder.
- All warranty repairs and adjustments shall be made only at such time as will be least detrimental to the operation of County business.
- K. Brand Name: If and whenever brand names, makes, name of manufacturers, trade names, vendor catalogs or model numbers are stated, they are for the purpose of establishing a grade or quality of material.
- L. “OR EQUAL” Interpretation: It is the vendor’s responsibility to prove to the County that each bid item is equal to the grade or quality of material specified.
- M. Award of Contract: The contract, if awarded, will be awarded to the most responsive and responsible bidder whose bid will be most advantageous to the County, price, estimated delivery, warranty and other factors considered. The County will make the determination.
- N. Qualified Vendor: A “Qualified Vendor” is defined for this purpose as one who meets, or by the date of bid acceptance can meet, all requirements for licensing, insurance and service contained within these specifications.
- O. Compliance with Specifications – Terms and Conditions: The Invitation to Bid, Legal Advertisement, General Conditions and Instructions to Bidder, Specifications, Special Conditions, Vendor’s Bid, Addendum, and/or any other pertinent documents form a part of this proposal and by reference are made a part hereof.
- P. Signed Bid Considered Offer: The signed bid shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval by the Carroll County Board of Commissioners. In case of a default on the part of the bidder after such acceptance, Carroll County Board of Commissioners may take such actions as it deems appropriate including legal action for damages or specific performance.
- Q. Invoices – Invoices should be mailed to the following address:

Carroll County Board of Commissioners
P.O. Box 338
Carrollton, GA 30112
Attn: Accounts Receivable

- R. Payment Terms- Net 30 Days.
- S. Point of Contact - Russ Benedict, Purchasing Manager (770) 830-5868.
- T. Manufacturers recommended preventative maintenance schedule/procedures shall be provided with the bleachers.
- U. Firms submitting bids must ensure all property taxes owed Carroll County are current prior to award of a purchase order.

III. EQUIPMENT REQUIRED BY THE COUNTY WITH SPECIFIC SPECIFICATIONS

- A. The County requires two (2) bleacher sets, fifteen (15) Row Non-Elevated Bleachers with Chain Link Fence. These bleacher sets will be placed at the new track site at the Recreation Department.

- B. Specifications:

General

- Number of Rows – 15 with aisle.
- Seating – Minimum 250. All seats are stationary
- Rise – 8”
- Approximate dimensions – 33 Long X 30 Deep X 15 High
- Material – Anodized Aluminum / Aluminum Understructure
- Must be 2006 IBC (International Building Code) Compliant
- Must meet 1997 Edition, Uniform Building Code Requirements

Understructure

- Consist of a series of welded aluminum angle frames, spaced at intervals not to exceed 6’-0”, joined by aluminum sway braces, alloy 6061-T6, mill finish.
- Each frame will consist of vertical members, adequate diagonal braces, and horizontal members welded to form an 8” rise and a 24” (back-to-back) spacing between seat rows.
- All welds shall be made by certified aluminum welders.
- All mating parts shall be welded on all sides, thus assuring adequate strength.
- All welds shall be inspected.

Design

- Designed to support, in addition to its own weight, a uniformly distributed live load of not less than 100 pounds per square foot of gross horizontal projection of the bleacher.
- All seat and foot plank members designed to support not less than 120 pounds per lineal foot.
- Designed to resist, with or without live load, a horizontal wind load appropriate for local conditions in Carroll County, Georgia.
- Designed to resist, in addition to the live load, sway forces applied to the seats in a direction parallel to the length of the seat planks 24 pounds per lineal foot; and, in a direction perpendicular, stresses in aluminum members and connections shall not exceed those specified for Building Type Structures by the Aluminum Association.

Seats and Decking

- Seats to be 2" x 10" nominal extruded (1.75" x 9.5" actual) aluminum, alloy 6063-T6, wall thickness .078" (+/- .006" industrial tolerance) with a raised fluted non-skid surface.
- Seats to be anodized clear (204R1), conforming to the Aluminum Association Architectural Standard AA-C22A31.
- Seat planks shall have one internal support leg and shall be designed to rest on a seat support with a minimum bearing surface of 8 ½" to provide adequate resistance to torsion stress.
- Footboards shall consist of two 2" x 10" nominal extruded (1.75" x 9.5" actual) aluminum, alloy 6063-T6, wall thickness .078" (+/- .006" industry tolerance) with a raised fluted non-skid surface on all rows.
- Footboards shall have a mill finish.
- 1" x 6" Riser Boards shall be used under all rows and a 2" x 10" Riser under Row 15. Material shall be mill finish aluminum extrusions, alloy 6063-T6.
- End Caps will be of a heavy duty clamping, channel design, and shall match seat planks in color and finish.
- End Caps will be attached to the underside by means of two (2) aluminum rivets.
- Seats and Footboards will be attached to the supporting structure so as to transmit all live and sway loads to the under structure members, so placed to resist those loads specified in the Design section above.
- The connecting hardware (bolt clips) will be of extruded aluminum, mill finish.
- Clips will be designed to provide 4-way adjustability.

Aisle

- 54” wide aisle located within the bleacher.
- Extension plank will be provided to close the horizontal opening in the aisles.
- Center handrail will be installed.

Guardrail

- Railings will be constructed of 1 ¼” Schedule 40 aluminum pipe with an anodized clear finish.
- All plugs and fittings will be manufactured of cast aluminum.
- Rail pipe shall be secured to the aluminum channel supports by means of galvanized tension bands.
- The top rail shall be 42” above seat, on the sides and rear.
- There will be three (3) rails for the sides and two (2) rails for the rear.
- Chain link fence will be provided on the rear and sides to row 3 of the bleachers.
- Chain link fence will be 9 Gauge.

Hardware

- All structural hardware shall be 7/16” diameter, grade 5 machine bolts, complete with hex nuts and “spring type” lock washers.
- All hardware connecting plank to understructure shall be 5/16” diameter carriage bolts, complete with hex nuts and “spring type” lock washers.
- The finish of all hardware shall be either hot-dipped galvanized or stainless steel to prohibit deterioration from electrolysis.

IV. Bid Acceptance

Bids shall be reviewed and evaluated by the Carroll County Board of Commissioners. An award, if made, will be made to the responsible bidder whose proposal is most advantageous to the County while meeting or exceeding the above specifications and delivery.

R. Benedict
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