

REQUEST FOR QUOTATION  
Solicitation No. 09-A016

**CHAIN LINK FENCING FOR CARROLL COUNTY RECREATION DEPARTMENT**

The Carroll County Board of Commissioners requests bids from interested and qualified firms to furnish and install CHAIN LINK FENCING for various field construction projects at the Carroll County Recreational Department. Specifications are listed in the attached specifications.

All CHAIN LINK FENCING and related materials will be delivered and installed at the Carroll County Recreation Department at 1201 Newnan Street, Carrollton, GA 30117. Materials and services provided shall meet all local, state and federal regulations as applicable. Three (3) copies of the sealed proposal in response to this Request must be delivered to:

Carroll County Board of Commissioners  
Purchasing Department, Room 410  
423 College Street  
Carrollton, GA 30117

The proposal shall be delivered no later than **2:00 PM ET, December 24, 2008**. Each response should be marked on the outside of the envelope with **“Sealed Proposal – CHAIN LINK FENCING FOR CARROLL COUNTY RECREATION DEPARTMENT, (Solicitation No. 09-A016), December 24, 2008”**.

Carroll County reserves the right to waive any informalities, to reject any and all bids, to evaluate bids, to accept portions of any bid, and to accept any bid, which in its opinion, may be in the best interest of the County. The County reserves the right to add to or delete from the contract after the contract has been awarded.

No proposals will be received or accepted after the above specified date and time of the proposal opening. Proposals submitted after the designated date and time will be deemed invalid and returned unopened to the proponent. Carroll County is not responsible for lost or misdirected mail. It is the bidder's responsibility to ensure no late bid is submitted. No proposal may be withdrawn within thirty days after the proposal opening and shall remain firm through this period.

Carroll County is exempt from all Federal, State and local taxes, including excise taxes.

Payment terms are NET 30 Days. Invoices must be mailed to:

Accounts Payable  
Carroll County Board of Commissioners  
P.O. Box 338  
Carrollton, GA 30112

R. Benedict  
Purchasing Manager  
Carroll County Board of Commissioners  
Phone Number – (770)830-5868  
[rbenedict@carrollcountyga.com](mailto:rbenedict@carrollcountyga.com)

## Chain Link Fencing for Carroll County Recreation

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### REQUEST FOR QUOTATION CHAIN LINK FENCING FOR CARROLL COUNTY RECREATION

#### I. Introduction

##### Intent:

The Carroll County Recreation Department invites you to submit a proposal responsive to the issues outlined in the request for quotation to provide various fencing for the Department field construction projects. Award will be made based on the basis of the criteria as outlined in this document.

##### Background:

Carroll County is a rural county in northwest Georgia with a population of 110,000 located just west of Atlanta, Georgia. The area has one of the fastest growth rates in the state. The Carroll County Recreation Department has seen an increase in the number of participants reach over 20% and has expanded its program offerings. Currently, the Department maintains 1,500 acres of park land and athletic facilities at various locations. The main park located at 1201 Newnan Road, Carrollton, Georgia 30117, aka The Carroll County Athletic Complex is home to most athletic activities. We are currently constructing two new baseball/softball fields and need fencing for these areas as well as several common areas and repairs due to this construction.

##### Terms

For the sake of this proposal, the respondents should anticipate that the selected firm will be able to enter into a purchase agreement no later than January 2009. It is the desire of the Department to make said purchase as soon as possible pending approval of the County Board of Commissioners and availability of funds.

##### Notice to Contractors

Each bidder, before submitting a proposal, shall become fully informed as to the extent and character of the services required. No consideration will be granted for any alleged misunderstanding of the service to be furnished; it should be understood that the submission of a quotation is an agreement with all the items and conditions referred to herein. The selected firm is expected to become familiar with Carroll County Recreation criteria.

#### II. Scope

The Scope of Services, as may be modified through negotiation and/or by written addendum issued by the County, will be made part of the Agreement. Contractors interested in obtaining a contract with Carroll County for providing fencing shall prepare a written offer to include but not be limited to the following terms and conditions:

All fencing material must be galvanized after weaving. Any specs not requested must be provided by the bidder as per bidder recommendation. The specs listed are minimum requirements and judgment will be made as to the complete standards listed by each bidder.

**PART A (Irrigation Pond Gate):** One hundred fifty (150) lineal feet of fencing to be (6) feet high with vehicle drive gate and nine (9) gauge minimum. Every post must be anchored in concrete. Post span not to exceed ten (10) feet in length with top rail and bottom tension wire.

**PART B (Soccer Concession Gate):** Two hundred seventy (270) lineal feet of fencing to be six (6) feet high with vehicle drive gate and nine (9) gauge minimum. Every post must be anchored in concrete. Post span not to exceed ten (10) feet in length with top rail and bottom tension wire.

**PART C (Soccer Field Repair):** Thirty (30) lineal feet of fencing to be six (6) feet high and nine (9) gauge minimum. Every post must be anchored in concrete. Post span not to exceed ten (10) feet in length with top rail and bottom tension wire.

**PART D (Football Field Repair):** Two hundred fifty (250) lineal feet of fencing to be four (4) feet high with single walk through gate and seven (7) gauge minimum. Every post must be anchored in concrete. Post span not to exceed ten (10) feet in length with top rail and bottom tension wire. Minimum post width is two inches (2").

**PART E (Retention Pond Repair):** One hundred (100) lineal feet of fencing to be six (6) feet high and nine (9) gauge minimum. Every post must be anchored in concrete. Post span not to exceed ten (10) feet in length with top rail and bottom tension wire.

**PART F (200' Field):** Sixteen (16) lineal feet backstop, thirty (30) feet high – begin twenty five (25) feet behind home plate. Bottom panels to dugouts are to be six (6) gauge minimum. All other fencing must be nine (9) gauge minimum. Third base line fence is thirty (30) feet high for a length of sixty (60) lineal feet. At or near the sixty (60) foot mark must be four (4) foot wide dugout gate (both sides), and then fence drops to six feet high to end and around outfield. Dugout will be formed from this fence beginning at the forty (40) foot mark from backstop corner and extend twenty (20) feet, surrounded by an eight (8) foot high fence, seven (7) feet back from field fence (see inset). The first base side must span twenty four (24) lineal feet at thirty (30) feet high, then drop to twenty (20) feet high for sixteen (16) lineal feet then drop to ten (10) feet high for dugout length, with six (6) feet height required beyond dug out. Parts of this field around backstop may be a retention wall and fence can be built on top. Fence height is from field level. Must include bottom rails all the way around to end of dugouts. Bottom tension wire required elsewhere. Outfield fence will require a ten foot high net extension all the way around. Mid-bar required before and after all gates and corners and dugout walls. Along with two (2) single-hung four (4) foot dugout gates, this field will require two (2) single-hung field entrance gates with location to be determined near dugout and one (1) double-hung vehicle gate in left field. (See Diag. 1)

**PART G (250' Field):** Twenty four (24) lineal feet backstop, thirty (30) feet high – begin twenty five (25) feet behind home plate. Bottom panels to dugouts are to be six (6) gauge minimum. All other fencing must be nine (9) gauge minimum. Both base line fences are thirty (30) feet high for a length of twenty four (24) lineal feet, then twenty (20) feet high for twenty four (24) lineal feet, then ten (10) feet high for twenty (20) lineal feet. Then drop to six feet around beginning with four foot field entrance gate. Dugout will be formed from this fence at the forty eight (48) foot mark from back stop corner and extend twenty (20) feet,

surrounded by an eight (8) foot high fence, seven (7) feet wide on both sides (see diag. 1 inset). Parts of this field around backstop may be a retention wall and fence can be built on top. Outfield fence will require a ten foot high net extension all the way around. Fence height is from field level. Must include bottom rails all the way around to the end of dugouts. Bottom tension wire required elsewhere. Mid-bar required before and after all gates and corners and dug out walls. Along with two (2) single-hung four (4) foot dugout gates, this field will require two (2) single-hung field entrance gates with location to be determined near dugout and one (1) double-hung vehicle gate in right field. (See Diag. 2)

At a minimum, a thirty (30) day non-restrictive warranty is required.

All projects must meet and withstand the Carroll County code and enforcement inspection

### **III. Proposal Submission Instructions**

Parties interested in acquiring this contract with Carroll County shall submit three (3) copies of the proposal package to meet the requirements below:

- A. A list of current Carroll County or Georgia clients, including the names and addresses, for fencing work of approximately the same size and scope as the County's for work performed within the last three years.
- B. Any listing of unique products or services offered.
- C. Provide a written statement outlining the payment requirements and construction timeline.
- D. Provide a written plan outlining the scope of work that you believe is appropriate for the County. Indicate how the resources of you firm (e.g. number and type of personnel, equipment, etc.) will be allocated for this project.
- E. Degree of work, if any, that is to be subcontracted.
- F. Ability to meet insurance requirements and attach a copy of a valid insurance certificate for the firm's general liability, proof of adequate worker's compensation coverage for employees.

### **IV. Minimum Criteria Used to Determine Responsibility and Responsiveness of Proposals**

Proposals shall be reviewed and evaluated by the Recreation Director, and his staff, based on their relative responsiveness to the criteria described above and with those criteria's outlined below. The recommendation will be forwarded to the Carroll County Board of Commissioners for approval.

- A. Does the Bidder demonstrate an understanding of the County's needs?
- B. Can the Bidder respond in a timely manner?
- C. Does the Bidder possess the ability, capacity, skill and financial resources to provide the requested service?
- D. Has the Bidder performed satisfactorily in previous contracts of similar size and scope; has it otherwise demonstrated its capacity to perform the contract the County seeks to establish?
- E. All work performed shall be of the highest quality in accordance with good practices, procedures and industry standards. The Bidder must conform to all Federal, State and local laws and governmental regulations.
- F. Does the Bidder meet insurance requirements?

## **V. General Information**

1. No organization is to discuss any aspect of this Request for Quotation with any Carroll County employee or representative without the approval of the Recreation Director or Purchasing Manager. This is to insure that all prospective respondents have the same level of knowledge relative to the scope of work as well as insuring the additional data is made available to all proposers. No information will be shared outside of the County Administration.
2. Three copies of your proposal should be submitted, one each for the Purchasing Manager, Recreation Director and Athletic Director. All copies must be identical. The full cost for proposal preparation is to be done by the proposing firm. Proposals must be signed in ink by a company official who has authorization to commit company resources.
3. Proposals should be submitted in a sealed envelope/package. Envelope/package shall be addressed to:

Carroll County Board of Commissioners  
423 College Street, Room 410  
Carrollton, GA 30117  
Attn: Russ Benedict, Purchasing Manager

The outside of the envelope shall be marked: Chain Link Fencing for Carroll County Recreation (Solicitation No 09-A016).

4. Proposals submitted are not publicly available until after award by the Carroll County Board of Commissioners. All proposals and supporting materials as well as correspondence relating to this RFQ become property of Carroll County when received. Any proprietary information contained in the proposal should be so indicated. However, a general indication that the entire contents, or major portion, of the proposal is proprietary will not be honored.
5. Carroll County reserves the right to reject any or all proposals, in whole or in part, to negotiate changes in the scope of services and waive any technicalities as deemed in its best interest.

## **VI. Subcontracting**

Any person undertaking a part of the work under the terms of the proposal, by virtue of an agreement with the Contractor, must receive the approval of the Carroll County Recreation Director prior to any such undertaking. The County may terminate the proposal if the subcontracting is done without this approval.

## **VII. Safety Measures**

Contractor shall take all necessary precautions for the safety of employees on the worksite and shall erect and properly maintain at all times, as required on job conditions and progress of the work, all necessary safeguards for the protection of the workmen and public.

## **VIII. Proof of Insurance**

Insurance Requirements. Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property that may arise from or in connection with performance of the Work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

1. General Liability: \$ 1,000,000 combined single limit per occurrence for comprehensive coverage including bodily injury, personal injury and property damage for premises/operations, products/completed operations, contractual liability, independent contractors, broad-from property damage, and underground, explosion and collapse hazard.
2. Automotive Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage including all owned, hired and non-owned.
3. Workers' Compensation and Employers' Liability: Workers' Compensation limits as required by the Labor code of the State of Georgia and Employers Liability of \$100,000 per accident.

A "Certificate of Liability Insurance" showing the Carroll County Board of Commissioners, as the Certificate Holder, will be provided.

#### **IX. Proposal Schedule**

All documents and proposals must be in the office no later than **2:00 PM EST on Wednesday, December 24, 2008**, regardless of postmark. Please direct any question about the scope of work to Ben Dillard, Recreation Director at 770-830-5902. Please direct any questions about policy and procedure to Russ Benedict, Purchasing Manager at 770-830-5868. It is the responsibility of the proposing firms to ensure their proposal has been received.

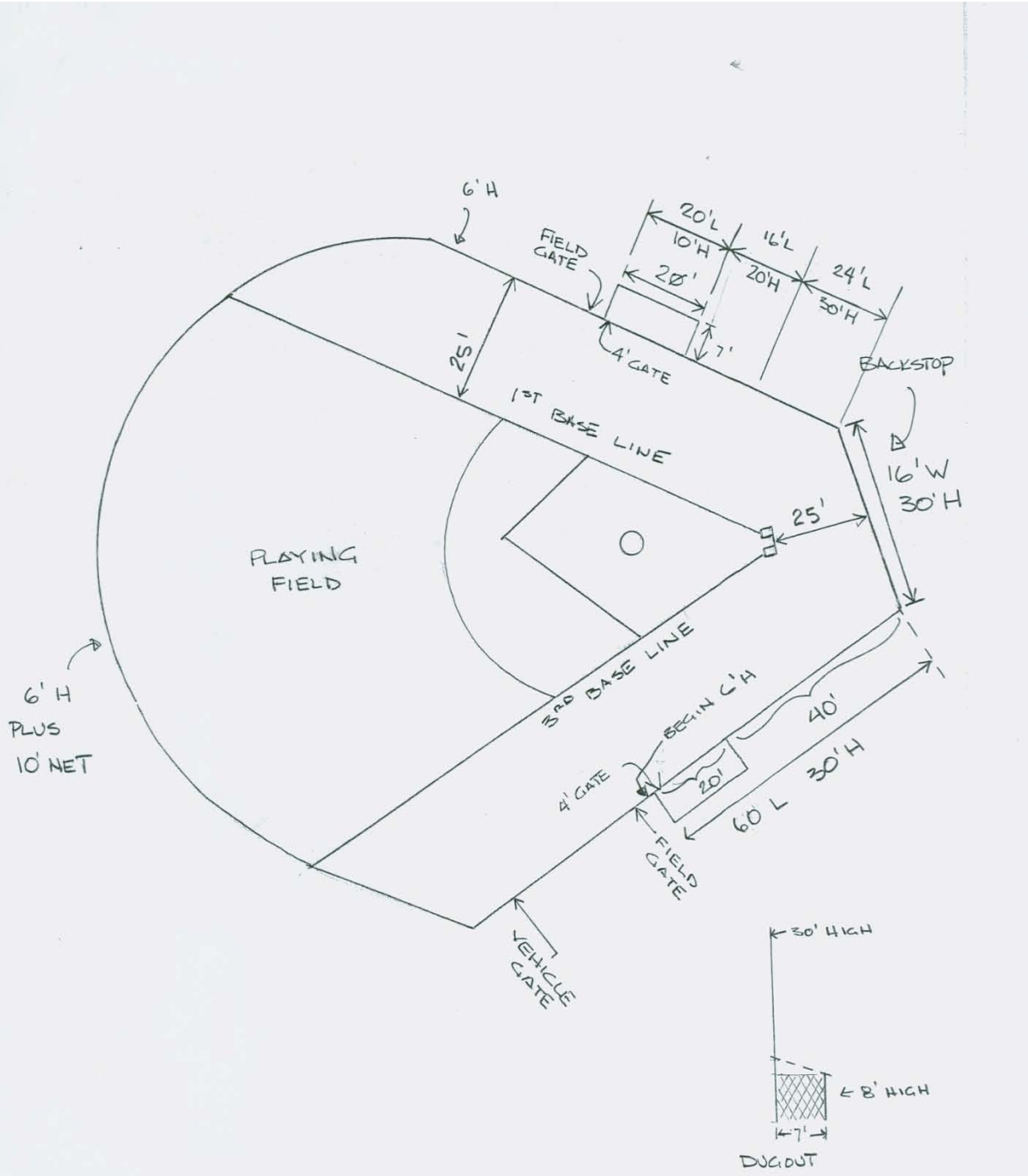
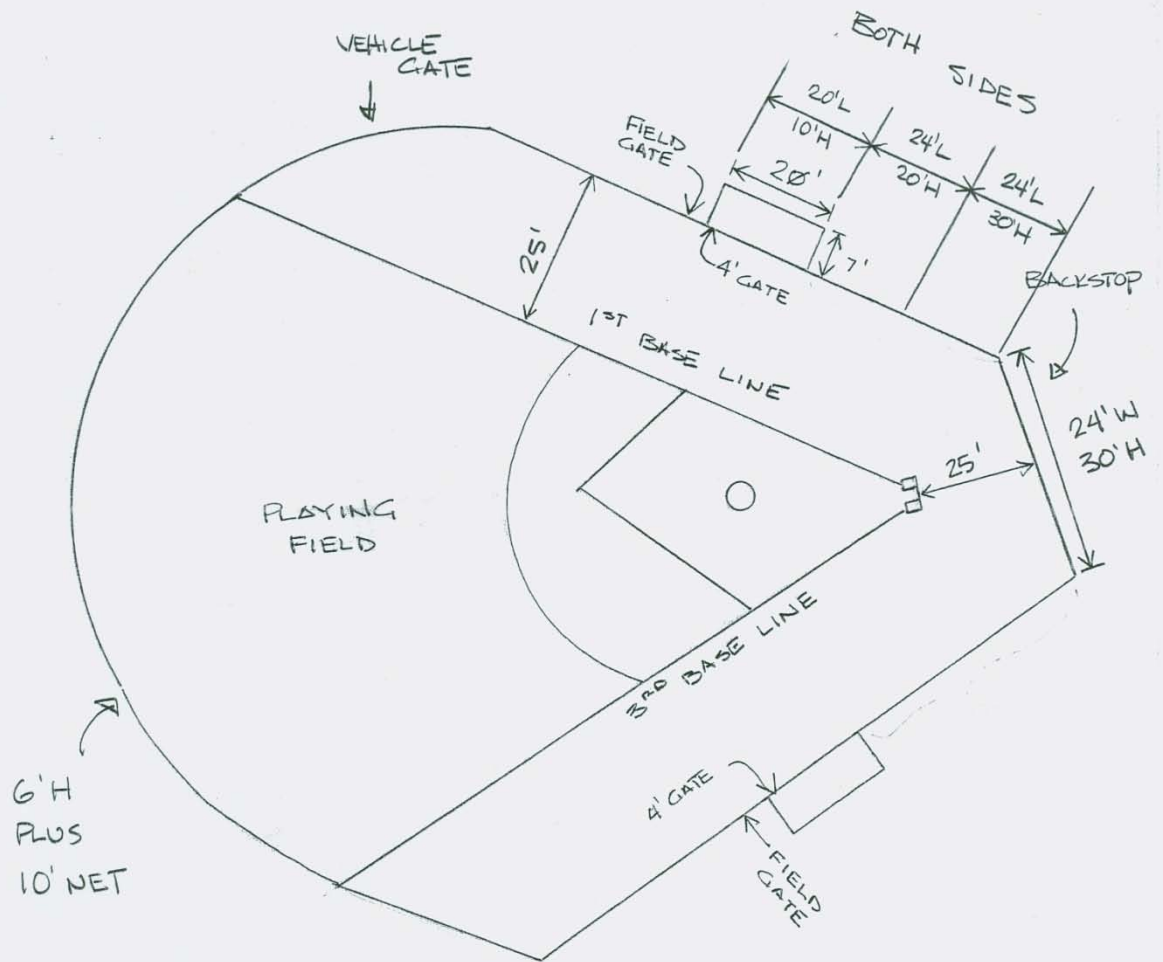


DIAGRAM 1  
NOT TO SCALE



DUGGOUT AS PER DIAG. 1

DIAGRAM 2  
NOT TO SCALE